

1 May 2024

Board of Directors  
Veterans of the 52<sup>nd</sup> and 6<sup>th</sup> Infantry Regiments Stationed in Bamberg Germany 1972 to 1990  
25 South Pointe Lane  
Moneta, Virginia 24121

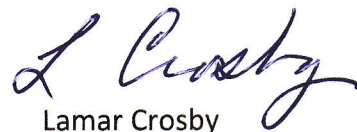
I have audited the accompanying statement of the financial position and related documents of Veterans of the 52<sup>nd</sup> and 6<sup>th</sup> Infantry Regiments Stationed at Bamberg Germany 1972 to 1990, Inc., a Virginia Nonstock Corporation for the period October 1, 2022 to September 30, 2023. These financial statements are the responsibility of the management of the nonprofit organization. My responsibility is to express an opinion on these financial statements based on the audit.

Independent audits are important for inspiring and maintaining donor trust because they demonstrate that the nonprofit organization is committed to financial transparency and accountability.

I conducted my audit in accordance with my understanding of auditing standards generally accepted in the United States of America. I performed the audit to obtain reasonable assurance about whether the financial statements accurately reflected the financial position of the organization and that it was free of material misstatements. Additionally, I examined whether the financial operations followed the organization's by-laws and accounting principles. My audit included examining evidence supporting the amounts and disclosures in the financial statements on a test basis. I believe the audit provides a reasonable basis for my opinion.

In my opinion, the statement represents fairly, in all material respects, the financial position of the Veterans of the 52<sup>nd</sup> and 6<sup>th</sup> Infantry Regiments Stationed in Bamberg Germany 1972 to 1990, Inc., as of September 30, 2023.

I recommend that the Board improve the records of its meetings, ensuring that minutes record Board actions, clearly reflect that they are the final, record copy of the minutes and that they are posted on the organization's website.

  
Lamar Crosby

***Notice of  
A Meeting of the Members of the  
Veterans of the 52<sup>nd</sup> and 6<sup>th</sup> Infantry Regiments  
Stationed in Bamberg Germany 1972 to 1990, Inc  
A Virginia Nonstock Corporation***

To: All former soldiers and civilian employees of the 52nd and 6th Infantry Regiments Stationed in Bamberg Germany 1972 to 1990

You are hereby notified that the annual meeting of the Veterans of the 52nd and 6th Infantry Regiments Stationed in Bamberg Germany 1972 to 1990, Inc will be held on Saturday, September 28, 2024 at 3 PM eastern daylight time. There will be no in-person – this meeting will be held electronically.

You may participate in this meeting in one of three ways:

- By electron media (Zoom meeting – see attached information for details)
- By phone (see attached information for details)
- By proxy (see attached proxy statement)<sup>1</sup>

The agenda for the meeting is:

- Review activities during the past year.
- Review the financials for the corporation.
- Review plans for the coming year.
- Review plans for upcoming reunions.
- Conduct election of members of the board of directors.

If you have issues you would like addressed at the corporate meeting, or questions you would like answered please provide them to the undersigned by COB on September 21, 2024.

If you have questions about this notice, please contact the undersigned at [lmjwrb@msn.com](mailto:lmjwrb@msn.com).

Date of Notice – XX August 2024

William Burt  
Secretary

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<sup>1</sup> With a proxy, you appoint someone to represent you at the meeting if you cannot attend. They represent you and vote for you at the meeting. They help us achieve the quorum of members we need to conduct business.

## **Zoom Meeting Details**

### **Meeting times**

3 PM Eastern Daylight Time

2 PM Central Daylight Time

1 PM Mountain Daylight Time

12 noon PM Pacific Daylight Time

9 AM Hawaiian

**Include Zoom invitation here**

**Proxy Solicited on Behalf of the Board of Directors  
For the 2024 Annual Meeting of  
Veterans of the 52nd and 6th Infantry Regiments  
Stationed in Bamberg Germany 1972 to 1990, Inc**

The undersigned hereby appoints Lamar C. Crosby proxy to vote as designated below at the Annual Meeting of Veterans of the 52nd and 6th Infantry Regiments Stationed in Bamberg Germany 1972 to 1990, Inc, on September 28, 2024, with all powers that the undersigned would possess if personally present.

The nominating committee has nominated the following individuals as directors of the corporation, for the terms listed. There are three board positions up for election.

The incumbents were elected at the 2022 annual meeting for a term of three years. The term of the newly elected directors will be for three years. Board members elected on January 1, 2022 had staggered terms so that at each annual meeting, the terms of approximately one-third (1/3) of all members of the Board of Directors expire.

You may vote for two directors. Information on each nominee is attached, or you can write-in a candidate. Return the proxy statement by email to Lamar C. Crosby, [lcrosby9@comcast.net](mailto:lcrosby9@comcast.net), or mail to 2121 Winslow Cottage Circle, Marietta, GA 30062 The proxy must be received prior to the start of the meeting on September 28, 2024 at 3 PM eastern daylight time.

**The Board of Directors Nominate the Following Individuals as Director of the Corporation**

**Director of the Corporation** – for a term of three years from 1 January 2025 to 31 December 2027

Dennis Barletta \_\_\_\_\_ or Write-In \_\_\_\_\_

**Director of the Corporation** – for a term of three years from 1 January 2025 to 31 December 2027

William (Bill) Burt \_\_\_\_\_ or Write-In \_\_\_\_\_

**Director of the Corporation** – for a term of three years from 1 January 2025 to 31 December 2027

Robert (Bob) Domenici \_\_\_\_\_ or Write-In \_\_\_\_\_

**Your Name, Signature and Date** \_\_\_\_\_

## Information on Nominees

### Update

#### **Dennis Barletta**

Dennis was assigned to the 1st Battalion, 52nd Infantry from August 1976 to October 1979, as the 1st Platoon Leader, Bravo Co, 1976 – 1977 and the Battalion S2 from 1977 to 1979. Subsequent assignments during his 26-year career included 3ID (Intelligence and Surveillance Company Commander, 103rd MI Bn; Assistant Secretary to the General Staff; S2 3rd Brigade; S3 103rd MI Bn; and, Deputy G2); NATO-Central Army Group G2 Executive Officer; the Army Staff (Army Operations Center Intelligence Watch Team Chief; and, Executive Officer, Director of Counterintelligence); Commander, 14th MI Battalion; I Corps, Deputy G2; and the National Geospatial-Intelligence Agency (Executive Officer Science and Technology Directorate; Central Command Operations and Support Team Chief). Following his retirement, he worked for SAIC and BAE Systems as a contractor supporting geo-spatial intelligence programs. Along with Zak Kozak, he has worked to expand membership with 1970s era veterans of the battalion and is serving as the first president of our group.

#### **William (Bill) Burt**

Bill was stationed with the 1-52 Infantry from 1984-1985. He served in a line platoon and was also the Delta Company's CO track and jeep driver. Upon leaving Bamberg, he served out his remaining time with the 3-502 at Ft. Campbell as a 60mm Mortar crew leader. After he left the service in 1987, he became a draftsman. For the last 23 years he has worked in the local school district, in Rochester, MN, helping to maintain the district's buildings. He is currently the head of construction services for the school district overseeing the design, construction, and maintenance of facilities. Bill likes traveling with his wife Lisa and cooking. Along with Robert Pruitt, they started the group in 2008 and held the first reunion in 2010. Bill maintains the roster, writes the newsletters, and keeps a record of those we have lost.

#### **Robert (Bob) Domenici**

Bob was stationed with 1-52 Infantry from 1984 to 1987, and was the 3rd Platoon Leader Delta Company, 1st Platoon Leader Echo Company and S-3/LNO BN Hq., HHC. He served in the Army (both Active and AGR National Guard) for over 22 years, including tours in Georgia, Germany, New Jersey, and New York. Bob was the lead member of a NY National Guard Think Tank that led the effort to develop the concept, implement and pass the required legislation at the National Level to approve the largest National Guard Anti-terrorism program; Civil Support (Anti-terrorism) WMD Team 1999 -2003. He commanded the 2nd WMD CST antiterrorism team at WTC and was responsible for FEMA region II (1999-2003). He retired in 2003 and went on to found three Service-Disabled Veteran-Owned Companies, which provide resource management, procurement and IT support in Iraq, Afghanistan, Turkey, Siapan and currently throughout New York State. He also served his local community for 16 years as a Volunteer on New York State Capital Region School Boards. Bob has attended the reunions held in Washington DC, Atlanta and Pittsburgh and his company donated the funds to start our operations.

## **Corporate Purpose**

### **Nonprofit Purpose**

This Corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### **Specific Purpose**

The corporation is a veteran's organization providing social and charitable opportunities for its members.

The specific purposes of this organization shall be:

- a. Conduct reunions of the veterans of the battalion.
- b. Support memorial activities of veterans of the battalion who have died.
- c. Aid veterans of the battalion who are in a crisis.
- d. Record the history of the battalion during the cold war era.

## Directors of the Corporation – 2024

**(Update)**

### Dennis Barletta

- **Term** - Three years from 1 January 2022 to 31 December 2024
- **Roles** – President / Nominating committee / Unit history committee

Dennis was assigned to the 1st Battalion, 52nd Infantry from August 1976 to October 1979, as the 1st Platoon Leader, Bravo Co, 1976 – 1977 and the Battalion S2 from 1977 to 1979. Subsequent assignments during his 26-year career included 3ID (Intelligence and Surveillance Company Commander, 103rd MI Bn; Assistant Secretary to the General Staff; S2 3rd Brigade; S3 103rd MI Bn; and, Deputy G2); NATO-Central Army Group G2 Executive Officer; the Army Staff (Army Operations Center Intelligence Watch Team Chief; and, Executive Officer, Director of Counterintelligence); Commander, 14th MI Battalion; I Corps, Deputy G2; and the National Geospatial-Intelligence Agency (Executive Officer Science and Technology Directorate; Central Command Operations and Support Team Chief). Following his retirement, he worked for SAIC and BAE Systems as a contractor supporting geo-spatial intelligence programs. Along with Zak Kozak, he has worked to expand membership with 1970s era veterans of the battalion and is serving as the first president of our group.

### William (Bill) Burt

- **Term** - Three years from 1 January 2022 to 31 December 2024
- **Roles** – Secretary / Newsletters / Membership / Memorials / Reunion committee

Bill was stationed with the 1-52 Infantry from 1984-1985. He served in a line platoon and was also the Delta Company's CO track and jeep driver. Upon leaving Bamberg, he served out his remaining time with the 3-502 at Ft. Campbell as a 60mm Mortar crew leader. After he left the service in 1987, he became a draftsman. For the last 23 years he has worked in the local school district, in Rochester, MN, helping to maintain the district's buildings. He is currently the head of construction services for the school district overseeing the design, construction, and maintenance of facilities. Bill likes traveling with his wife Lisa and cooking. Along with Robert Pruitt, they started the group in 2008 and held the first reunion in 2010. Bill maintains the roster, writes the newsletters, and keeps a record of those we have lost.

### Robert (Bob) Domenici

- **Term** - Three years from 1 January 2022 to 31 December 2024
- **Roles** – Fund raising committee / Audit committee / Investment committee / Website

Bob was stationed with 1-52 Infantry from 1984 to 1987, and was the 3rd Platoon Leader Delta Company, 1st Platoon Leader Echo Company and S-3/LNO BN Hq., HHC. He served in the Army (both Active and AGR National Guard) for over 22 years, including tours in Georgia, Germany, New Jersey, and New York. Bob was the lead member of a NY National Guard Think Tank that led the effort to develop the concept, implement and pass the required legislation at the National Level to approve the largest National Guard Anti-terrorism program; Civil Support (Anti-terrorism) WMD Team 1999 -2003. He commanded the 2nd WMD CST antiterrorism team at WTC and was responsible for FEMA region II (1999-2003). He retired in 2003 and went on to found three Service-Disabled Veteran-Owned Companies, which provide resource management, procurement and IT support in Iraq, Afghanistan, Turkey, Siapan and currently throughout New York State. He also served his local community for 16 years as a Volunteer on New York State Capital Region School Boards. Bob has attended the reunions held in Washington DC, Atlanta and Pittsburgh and his company donated the funds to start our operations.

**G.M. (Zak) Kozak**

- **Term** - Two years from 1 January 2022 to 31 December 2023
- **Roles** – Audit Committee / Nominating committee / Unit history (succession) committee

Zak's 25 years service in the Army took him to Thailand, Bamberg and Bad Tolz, Germany, Washington state, Illinois, Washington DC, and finally Florida. Retiring in 1995, he then ran Purdue University's North Central Campus Information Services; a DoD supercomputing technology transfer contract for the Ohio Supercomputer Center and the Texas Advanced Computing Center. Retiring from full time work, he has done part-time contract work in New York and New Delhi India, Afghanistan, Saudi Arabia. He was an exercise writer at ARCENT in South Carolina, Virginia, Egypt, and Qatar. He runs a free subscription email announcement list for veterans with over 11,000 subscribers. He is an avid cyclist riding early every dry morning. Along with Dennis Barletta, works to expand membership with 1970s era veterans of the battalion.

**William (Bill) Patterson**

- **Term** - Two years from 1 January 2022 to 31 December 2023
- **Roles** – Finance committee / Nominating committee / Investment committee

Bill was stationed with 1-52 Infantry from 1985 to 1987 and 7-6 Infantry from 1988 to 1990. Bamberg was home. He was the battalion XO of 1-52 and CO of 7-6. He served in the Army for 26 years at Fort Bragg, Cambodia, Ft Eustis, and Fort Benning. He retired from the Army in 1996 and then worked for Raytheon Tucson on advanced missile programs for 23 years, a big change for a grunt. His wife Maria was a partner for 50 years in these adventures. Their daughter was a battalion XO in Afghanistan, and our son is a program director at Raytheon Tucson. Bill enjoys Arizona life, travels, and still supports some missile programs when asked. Retirement is pretty busy and the 1-52 Association is adding to the excitement. Bill was influential in including the 6th Infantry as part of the association instead of creating a separate group.

**Robert Pruitt**

- **Term** - One year from 1 January 2022 to 31 December 2022
- **Roles** – Vice president / Nominating committee / Audit committee / Reunion committee

Robert was stationed in 1/52 Infantry 1984-1985, originally assigned to Bravo Company, moved to Delta Company when Delta Company activated in 1984. Assigned as Commo Platoon RTO 1st Platoon Delta Company under LT Sam Bailey. After military service he attended and graduated from college in California. He worked in aerospace as an accountant before transitioning into non-profit accounting. He volunteers and supports his local community organizations in any capacity or needs they require. These organizations are primarily those that involve at risk youth, seniors, and food banks in underserved communities. Along with Bill Burt, Robert was the original organizers of the group and planned our first reunion in Las Vegas. He serves as the vice president of the corporation.



**Michael (Mike) Streff**

- **Term** - One year from 1 January 2022 to 31 December 2022
- **Roles** – Treasurer / Nominating committee / Reunion committee / Investment committee

Mike was stationed with 1-52 Infantry from 1984 to 1987, and was the battalion S1, and company commander of Delta and Headquarters companies. He served in the Army for over 21 years, including tours in Washington State, Georgia, Germany, California, Kansas, Colorado, and Virginia. He retired from the Army in 2000 and then worked in the defense industry in resource management roles in northern Virginia for an additional 18 years. He is now completely retired and lives on a lake in central Virginia, where he enjoys water skiing and hosts an annual Oktoberfest party. Mike has run three of our reunions, in Washington DC in 2012, Atlanta in 2019, San Antonio in 2021 and Washington DC in 2023, and helped form our group as a Virginia non-profit corporation. He serves as the treasurer of the corporation and leads the reunion committee.

## Advisory Board – 2024

### **Theodore B. Gesulga - Colonel of the 52<sup>nd</sup> Infantry Regiment**

Lieutenant Colonel (Retired) Theodore B. Gesulga was designated as the Colonel of the 52<sup>nd</sup> Infantry Regiment at our 2023 reunion. He graduated from the University of Hawaii and was commissioned in June 1957. His assignments included the 6th Infantry Regiment, Berlin Brigade; 2/327 Airborne Infantry Battalion, Vietnam; 2/325 Airborne Infantry Battalion and 82nd Airborne Division, Fort Bragg; Special Forces assignments; and Commander of the 1st Battalion, 52nd Infantry, Bamberg, Germany from November 1975 to May 1977. His awards and decorations include the Silver Star, Distinguished Flying Cross, Soldier's Medal, Legion of Merit, Master Parachutist Badge and Combat Infantry Badge.

Under his command, the mission of the battalion was to train for the defense of Western Europe and maintain a General Defense Plan focused on Warsaw Pact forces attacking from East Germany through the Hof Gap, or the Czechoslovakian Cheb and Pilsen approaches.

In 1976, the United States Army Europe designated the 1st Battalion, 52nd Infantry as the Model NBC Program Battalion. LTC Gesulga's training mission included developing, implementing, and evaluating an advanced NBC training program for the individual combat soldier within the theater. The Battalion culminated the developmental program with six weeks of intensive training in MOPP protective gear, certified during maneuver and live fire exercises at the Wildflecken Training Area.

Under his command the battalion participated in gunnery and maneuver exercises at Grafenwoehr and Hohenfels, and Wildflecken; NATO partnership training; 1st Armored Division's 1976 BRIDGEX; and REFORGER '76.

### **Kim Boyink - Sergeant Major of the 52nd Infantry Regiment**

Command Sergeant Major (retired) Kim Boyink was designated as the Sergeant Major of the 52<sup>nd</sup> Infantry Regiment at our 2023 reunion. He is a native of Watertown, Wisconsin and joined the Army in December 1975. As an Infantryman, he has held every leadership position from Team Leader through Command Sergeant Major in a variety of assignments. These include three tours in Combined/Joint Operations, two tours in Germany, one each in South Korea, Japan, Iraq, and Afghanistan.

His time of service in the 52nd Regiment was from 1983 through 1986. His initial assignment was as Squad Leader in C Co 1st Battalion 52nd Mechanized Infantry, Bamberg, Germany. After being selected for promotion, he was reassigned as a Platoon Sergeant in B Co where he remained until his departure.

His senior assignments include; Command Sergeant Major 2nd Battalion, 5th Cavalry Regiment, 1st Cavalry Division, Fort Hood, Texas, Command Sergeant Major 3rd "Grey Wolf" Brigade, 1st Cavalry Division, Fort Hood, Texas, Command Sergeant Major U.S. Army National Training Center and Fort Irwin, California, Command Sergeant Major, Combined Joint Task Force 134 Detainee Operations (Iraq), Command Sergeant Major, Deputy Chief of Staff Operations International Security Assistance Force (ISAF) Afghanistan and Command Sergeant Major Combined Joint Task Force 435 Detainee Operations Afghanistan.

His numerous awards and decorations include the Defense Distinguished Service Medal, Legion of Merit (2nd Award), Defense Meritorious Service Medal, and Bronze Star (2nd award). He retired in May 2011 after over 35 years of service and resides in Mesa, Arizona.

Lamar Crosby – Need writeup

Bob Kay – Need writeup

## **Meeting Agenda (Draft)**

**Welcome / Call to Order** – President

**Announce Quorum** – President / Secretary / Lamar Crosby

### **President's Annual Message**

- Review activities during the past year
- Review plans for the coming year

### **Progress and Plans Organized Around Goals**

- Support Memorial Activities - Bill Burt
- Aid Veterans of the Battalion Who are in Crisis – Bill Burt / Dennis Barletta
- Record the History of the Battalion – Dennis Barletta / Zak Kozak
- Conduct Reunions of the Veterans of the Battalion – Robert Pruitt / Bill Burt / Mike Streff

### **Committee Reports**

- Treasurers Report – Mike Streff
- Fundraising Committee – Bob Domenici and Mike Streff
- Investment Committee – Bob Domenici and Mike Streff
- Nomination Committee – Mike Streff

### **Major Initiatives**

- Web Site Improvement – Bob Domenici
- Memorial Improvement – Bill Burt and Mike Streff
- Donor Recognition – Mike Streff
- Reunion Enhancements – Robert Pruitt
- Board of Advisors – Dennis Barletta
- 52<sup>nd</sup> Infantry Guidons – Mike Streff

**Conduct Election of Directors** – Dennis Barletta / Lamar Crosby

**Address comments and questions from membership** – President / Board of Directors

**Announce next annual meeting** – President

- 2025 Annual Meeting – Date TBD – At Las Vegas Reunion and by video / phone conference and proxy.

**Adjournment** – President

## Board Meeting on July 20, 2024.

### Financial Report -

- The financial statement for the year to date is included at Attachment 1.
- The list of transactions for the year to date is included at Attachment 2.
- We will greatly exceed our revenue for the year. This is great!
- We will under execute our expenses for the year. This is normally good, except...
- We will not meet our requirements under the 5% rule this year. This year we need to spend about \$1,780 for our charitable purposes – so far this year we have spent \$25.
- Recommended actions to improve this were discussed at the special board meeting, however, this will take time to fully implement.
- In the meantime.
  - Catch up on memorials
  - Pay to develop improved memorials
  - Assistance
    - Luman
    - Huckvale
  - Look at making end of year donation to Army Historical Association

### Annual Meeting -

- The draft meeting announcement is attached.
- The nominating committee has met and recommends Dennis Barletta, Bill Burt, and Bob Domenici for election to the board for three-year terms.
- We recommend Larmar Crosby as proxy
- Off-reunion meeting – key will be to get a quorum. Meeting attendance preferred, but at least get to sign proxy.
  - SITREP article - Bill
  - Facebook post - Mike

- Additional emails to membership – Mike
- Contact members directly – All Board Members
- Contact reunion attendees from last year directly - Mike
- Proposed agenda for the meeting is attached.
- Recommendations
  - Board approve plan for annual meeting.
  - Board vote to recommend Dennis, Bill, and Bob to the membership for reelection.

### **Year End Financial Close Out**

- Our fiscal year ends September 20, 2024
- Actions needed include
  - Create financial statement – Mike
  - Appoint auditor – Audit committee
  - Conduct audit – Auditor and Mike
  - Receive audit report – Audit committee
  - Develop annual financial report
    - Develop donor recognition for annual report
    - Advisory board writeup
    - Board bios
    - Committee and officer reports
    - President’s letter
    - Review metrics
    - Goals for the coming year
- Timelines
  - September 30 – End of fiscal year

- October 15 – Audit complete
- October 30 – Annual report published

### **Maturing Our Financial Processes**

With the Bob and Petra Kay donation and with the size and expense of our biannual reunion, we have moved from being just “mom and pops” organization and need to improve our financial processes. Some immediate things we should address are:

- Board Meeting Minutes
- Transparency / Record Keeping
- Finance / Audit Committee
- Approve our committee list

### **Board Meeting Minutes**

#### **Issues**

- Minutes to our board meetings are an important part of the records we need to maintain.
- I need them to record decisions that we make as a board. Decisions such as:
  - Authorities to run programs.
  - Budget approvals.
  - Authorities to raise funds.
  - Authorities to spend funds.
- They are key documents for our audit.

#### **Recommendations.**

- Focused minutes that record the decisions the board makes.
- Decisions recorded clearly – “Board approved the attached budget”. “Board approved raising \$100 for a flag.
- Decisions made outside of board meetings need to be recorded in a “Action by Written Consent”.
- Develop a formal approval process and timeline for minute approval. Approved minutes by 10 days after board meeting. Signed by board president. Ratified at following meeting.
- See attached sample at attachment 4.

## Transparency / Record Keeping

### Issues

- As a public charity, we have transparency requirements that are mandated by law.
- If we do not meet those requirements, we could lose our tax-exempt status etc.
- There are non-governmental groups who monitor compliance by organizations such as ours.
- We are getting too big to fly under the radar.
- Our current method of posting on a dropbox and publishing the link to our members probably does not fully meet this requirement.

Form <b>990-PF</b> Department of the Treasury Internal Revenue Service	<b>Return of Private Foundation</b> or Section 4947 (a)(1) Trust Treated as Private Foundation Do not enter social security numbers on this form as it may be made public. Go to <a href="http://www.irs.gov/Form990PF">www.irs.gov/Form990PF</a> for instructions and the latest information	OMB No. 1545-0047
		<b>2022</b> Open to Public Inspection

13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application?

Website address www152-76inf-coldwarvetsbamborg.org

14 The books are in care of Michael J Streff Telephone no. (703) 599-3723  
Located at 25 S POINTE LN , Moneta , VA ZIP+4 24121

**Recommendations.** Maintain the following documents on our website, fully open to the public.

- Tax Returns
  - IRS Determination Letter
  - Federal Tax Forms – Form 990 PF
  - State Tax Forms. - Form OCRP – 102
- Corporate Documents
  - Articles of Incorporations
  - Bylaws
  - Policy and Procedures Manual
- Meeting Records
  - Annual Meeting Minutes
  - Board Meeting Minutes



- Actions by Written Consent
- Annual Reports

### **Committee Chair and Members**

**Issue** – Board should approve committee chairs and members.

**Recommendations.**

- The board ratify the list of committee chairs and members attached at attachment 3.

## **Audit Committee Report**

### **2023 Audit**

- Audit committee received 2023 audit report
- Audit included in annual report
- Board to address recommendation on minutes

### **2024 Audit**

- Committee will approach Lamar Crosby to conduct 2024 audit
- Making improvements in documenting financial transactions to improve preparation for the audit.
- The goal is to complete the audit by October 15.

### **Recommended Action**

- The board approves new minute procedures.

## **Fundraising Committee Report**

### **Donor Recognition**

- Will include list of donors in 2024 annual report

### **Fund Raising for 52<sup>nd</sup> Infantry Guidons**

- Plan for major memorabilia purchases
  - 2024 – 52nd Infantry Guidons
  - 2025 – 6th Infantry Guidons
  - 2026 – 52nd Infantry Battle Streamers
  - 2027 – 6th Infantry Battle Streamers
- Conduct a special fundraising drive September 1-30 to raise \$1,000 for the purchase of 52<sup>nd</sup> Infantry guidons.
- Purchase 52<sup>nd</sup> Infantry Guidons
  - HHC, A, B, C, D, E, CSC

### **Recommended Action**

- The board approves fundraising effort
- The board approves the purchase of the guidons.

## **Investment Committee Report**

### **Investment Plan**

- \$25k available for investment.
- Recommendation is to use commercial customer brokerage manager through current bank (Truist).
- Investment guidance
  - Low to moderate risk.
  - Income producing – 5%+ return.
  - Need semi-annual liquidity opportunities

### **Recommended Action**

- Approve the investment of \$25k in a brokerage account.
- Send a note to Bob and Petra Kay again thanking them for their donation, and the financial position that the donation put us in.

**Attachment 1 - Approved Budget and Financial Execution for Fiscal Year End 2024 (1 October 2023 to 30 September 2024) Through July 20, 2024.**

<b>FY 2024 Budget / Execution</b> October 1, 2023 to September 30, 2024		
	<b>Budget</b>	<b>Actuals</b> To 20 July 2024
<b>Cash as of 30 September 2023</b>	<b>\$3,890</b>	<b>\$3,890</b>
<b>Income</b>		
Annual Donations	\$1,000	\$2,445
Major Doners	\$3,000	\$30,000
Memorabilia Fundraising	\$1,000	\$0
Coin Sale		\$70
Interest		\$315
<b>Total Income</b>	<b>\$5,000</b>	<b>\$32,830</b>
<b>Expenses</b>		
2025 Reunion Deposit (Treasurer)	\$500	\$0
Assistance (Secretary) (Note 2)	\$1,000	\$0
Memorials (Secretary)	\$800	\$25
Professional Services (Treasurer) (Note 1)	\$1,000	\$819
Memorabilia (Treasurer)	\$1,000	\$0
Hats (Secretary)	\$0	\$100
Office Expenses (Treasurer)	\$0	\$18
Donor Recognition (Fundraising) (Note 3)	\$500	\$137
<b>Total Expenses</b>	<b>\$4,800</b>	<b>\$1,099</b>
<b>Revenue</b>	<b>\$200</b>	<b>\$31,730</b>
<b>Cash to FY 2025</b>	<b>\$4,090</b>	<b>\$35,620</b>
<b>Checking</b>		<b>\$5,306</b>
<b>Savings</b>		<b>\$30,315</b>
<p>Note 1 – Federal Tax Preparation - \$345            Virginia State Tax Preparation - \$150            Virginia State Registration Fee - \$25            Registered Agent - \$299</p> <p>Note 2 - Increase in Budget from \$800 to \$1000 - Change Approved April 6, 2024</p> <p>Note 3 - New Budget Line - Change Approved April 6, 2024</p>		

Attachment 2 - Transactions for Fiscal Year End 2024 (1 October 2023 to 30 September 2024) Through July 20, 2024.

Itemized Categories  
10/1/2023 through 7/18/2024

Date	Account	Num	Description	Tag	Memo	Clr	Amount
<b>INCOME</b>							
<b>Donations In</b>							
<b>Annual Donations</b>							
3/4/2024	Checking - BBT		Deposit	PayPal	Tab A10 - Tho...	R	32,829.59
3/4/2024	Checking - BBT		Deposit	PayPal	Tab A11 - Med...	R	32,444.83
3/5/2024	Checking - BBT		Deposit	PayPal	Tab A12 - Sett...	R	2,444.83
3/6/2024	Checking - BBT		Deposit	PayPal	Tab A13 - Patt...	R	39.01
3/7/2024	Checking - BBT		Deposit	PayPal	Tab A14 - Coo...	R	157.52
3/8/2024	Checking - BBT		Deposit	PayPal	Tab A15 - Barl...	R	195.04
3/11/2024	Checking - BBT		Deposit	PayPal	Tab A16 - Kord...	R	100.00
3/18/2024	Checking - BBT		Deposit	PayPal	Tab A17 - Pilgr...	R	10.00
3/19/2024	Checking - BBT		Deposit	PayPal	Tab A19 - Dan...	R	240.74
3/19/2024	Checking - BBT		Deposit	VENMO	Tab A20 - Multi...	R	48.51
3/20/2024	Checking - BBT		Deposit	PayPal	Tab A21 - CNM	R	100.00
3/21/2024	Checking - BBT		Deposit	Checks	Tab A23 - Multi...	R	20.00
3/22/2024	Checking - BBT		Deposit	Zelle	Tab A24 - Multi...	R	620.00
3/25/2024	Checking - BBT		Deposit	PayPal	Tab A26 - Jeffe...	R	200.00
3/27/2024	Checking - BBT		Deposit	Checks	Tab A27 - Terry...	R	24.01
5/6/2024	Checking - BBT		Deposit	Zelle	Tab A30 - Barl...	R	20.00
5/6/2024	Checking - BBT		Deposit	Checks	Tab A32 - Jallo...	R	120.00
12/28/2023	Checking - BBT		Deposit	Kay	Tab A3 - Bob K...	R	175.00
<b>Fundraising</b>							
12/1/2023	Checking - BBT		Deposit	Checks	Tab A1 - Zelle "...	R	30,000.00
3/21/2024	Checking - BBT		Deposit	Checks	Tab A22 - Dunn	R	30,000.00
3/29/2024	Savings-BBT		Interest Earn...			R	70.00
4/30/2024	Savings-BBT		Interest Earn...			R	70.00
5/30/2024	Savings-BBT		Interest Earn...			R	40.00
6/30/2024	Savings-BBT		Interest Earn...			R	30.00
<b>EXPENSES</b>							
<b>Donor Recognition</b>							
<b>Printing</b>							
3/18/2024	Checking - BBT		Shutterfly	Thank Yo...	Tab A18	R	314.76
<b>Government Fee</b>							
						R	2.94
						R	102.47
						R	106.26
						R	103.19
						R	-1,099.11
						R	-115.17
						R	-115.17
						R	-115.17
						R	-175.00

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## **Attachment 3 - Committee Chairs and Members – 2024**

### **Audit Committee**

- Bob Domenici – Chair
- Robert Pruitt
- Zak Kozak

### **Investment Committee**

- Bob Domenici – Chair
- Mike Streff
- Bill Paterson

### **Nominating Committee**

- Mike Streff – Chair
- Bill Patterson
- Robert Pruitt
- Zak Kozak

### **Memorial / Assistance**

- Bill Burt – Chair
- Mike Streff
- Other?

### **History / Succession**

- Dennis Barletta
- Zak Kozak
- Other?

### **Reunion Committee**

- Robert Pruitt
- Bill Burt
- Mike Streff

### **Advisory Committee (non-board)**

- Ted Gesulga - Chair
- Kim Boyink
- Bob Kay
- Lamar Crosby



